

Historic Preservation Commission Agenda
Minutes - January 24, 2023

1. Call to Order: Mr. Bryan Wood called the meeting to order at 6:00pm.
2. Roll Call: Bryan Wood – Community Development Director; Commissioners Beroza, Nelson, Sanders, Griffin, and Moore were present.

Staff: Mayor Walker, Holly Wharton – Economic Development Director, and Christine Sewell – Recording Clerk

Guests: Elle Loudermilk and Terre Walker

3. Citizens with Input – none
4. Comments by Mayor Randall Walker- welcomed everyone and thanked them for the willingness to serve. Mayor Walker briefed the Commission on how it was formed and their work to preserving the assets of the community. Mayor Walker advised he and Council support their efforts and are there to assist the Commission.
5. Introductions – Each of the Commissioners introduced themselves and provided some personal background information.
6. Election of Officers – Chair and Vice Chair

Mr. Wood explained the role for each and advised he as staff will be there to support and assist. Commissioner Nelson motioned to nominate Valerie Moore as the Chair; Commissioner Beroza seconded; all in favor and was unanimously approved. Commissioner Beroza motioned to nominate Andrew Griffin as Vice Chair; Commissioner Sanders seconded; all in favor and was unanimously approved.

7. New Business

- a. Review and Approval of Bylaws and Hearing Procedures

Mr. Wood reviewed the bylaws which came from the Department of Community Affairs and had been reviewed by the City Attorney. The policies and procedures are for the governing of the public hearings before the Commission. The Commission requested they have time to review and bring back to the next meeting for adoption.

- b. Development of 2023 Work Plan

Mr. Wood advised the Commission will need to review and re-establish the historic districts and provided a map of the current area for review and discussion. Mr. Wood is recommending to start with one district at a time and suggested to commence with Washington Street and Evergreen Street. Criteria was briefly reviewed which should be based on some type of use and when possible, architecture. The next area suggested was downtown and work outwards. Once the first area is completed this will establish a process moving forward. The Commission suggested examining Clinchfield in the first area review. Mr. Wood advised guidelines will also need to be established, one for residential and one for commercial. From discussion Mr. Wood will update the map with the areas discussed and bring back for discussion and work on getting pictures of the areas, and provide the process and steps.

8. Other Business

a. Commission questions or comments – None

9. Adjournment: there being no further business to come before the Commission the meeting was adjourned at 7:15pm.

Approved 02.14.23